



SWAMI VIVEKANAND SUBHARTI UNIVERSITY
SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING

Subhartipuram, NH-58 Delhi-Haridwar Bypass Road, Meerut -250 005

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E-mail: engineering@subharti.org, principal.engg@gmail.com, Website : www.subharti.org

ELECTRICAL AND ELECTRONICS ENGINEERING

(Approved by AICTE)



OFFICE OF THE HOD (EEE)

Dated: 14.08.2021

Ref:SITE/EEE/BOS/2021/04

BOS MEETING NOTICE

The meeting of Board of Studies (BOS) of the Electrical & Electronics department will be held on 16.08.2021 in the HOD office at 02:00 PM to consider the following Agenda:

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting was held on 14.01.2021.
2. Agenda Item No. 2: To report action taken on the minutes of Board of Studies held on 14.01.2021.
3. Agenda Item No. 3: To offer value added course.
4. Agenda Item No. 4: Conform the interdepartmental and interdisciplinary course

All the members are requested to attend the meeting.


Er. Pramod Kr. Kaushal
(CHAIRPERSON)

- CC: 1. The Principal for kind information please
2. Department office file
3. All EEE Faculty members



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OFFICE OF THE HOD (EEE)

DATED: 16/08/2021

Ref:SITE/EEE/BOS/2021/05

Minutes for Meeting of Board of Studies held on 16.08.2021

A meeting of Board of Studies was held on 16.08.2021 at 2.00 PM in the office of the HOD of EEE.
Following members attended the meeting

| S.No | BOS Members | Credentials | Role |
|------|-------------------------|--|--------------|
| 1 | Er. P.K.Kaushal | HOD, EEE SITE, SVSU Meerut | Chair Person |
| 2 | Er. T. Ramachandran | Assistant Professor, SITE, SVSU Meerut | Secretary |
| 3 | Er. Ravi Agarwal | Assistant Professor, SITE, SVSU Meerut | Member |
| 4 | Er. Ajay Kumar | Assistant Professor, SITE, SVSU Meerut | Member |
| 5 | Er. Pankaj Kumar Gautam | Assistant Professor, SITE, SVSU Meerut | Member |
| 6 | Er. Dhairya Narayan | Assistant Professor, SITE, SVSU Meerut | Member |

At the onset, the Chairperson BOS welcomed all the members. The items were taken up as per agenda.

1. **Agenda Item No. 1:** To confirm the minutes meeting held on 14.01.2021 were approved

Resolution: The minutes of the Board of Studies meeting was held on 14.01.2021.

2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 14.01.2021.

Resolution: the members noted the action taken on the minutes of Board of Studies held on 14.01.2021.

3. **Agenda Item No. 3:** To offer value added course.

Resolution: it was said that there is a need for offering Value added course in the department for the improvement of students in the advanced filed..

4. **Agenda Item No.4:** Conform the interdepartmental and interdisciplinary course

The following inter departmental and interdisciplinary courses will be offered in even semester 2021-2022

1. Mathematics-II (BAS-203)



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2. Engineering Graphics & Design(BME-251)
3. Professional English (BHU-201)
4. English Lab (BHU-251)
5. Chemistry (BAS-202)
6. Mathematics-III (BAS-401)
7. Biology (BAS-404)
8. Constitution of India (BMC-401)
9. Human Relations at Work (BHU-623)

The member confirmed the minutes.

The meeting then came to end with thanks to the chair.

Signature of Participants:

| S.No | BOS Members | Credentials | Role | Signature |
|------|-------------------------|--|--------------|-----------|
| 1 | Er. P.K.Kaushal | HOD, EEE SITE, SVSU Meerut | Chair Person | |
| 2 | Er. T. Ramachandran | Assistant Professor, SITE, SVSU Meerut | Secretary | |
| 3 | Er. Ravi Agarwal | Assistant Professor, SITE, SVSU Meerut | Member | |
| 4 | Er. Ajay Kumar | Assistant Professor, SITE, SVSU Meerut | Member | |
| 5 | Er. Pankaj Kumar Gautam | Assistant Professor, SITE, SVSU Meerut | Member | |
| 6 | Er. Dhairya Narayan | Assistant Professor, SITE, SVSU Meerut | Member | |

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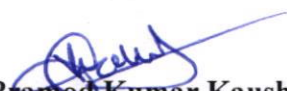
OFFICE OF THE HOD (EEE)

Dated: 05.01.2022

Ref:SITE/EEE/BOS/2022/03

Action taken report up on the agenda of BOS meeting held on 16.08.2021.

| S.No | Agenda | Action Taken | Out come |
|------|---|---|---|
| 1 | To conform the minutes of the Board of Studies meeting was held on 14.01.2021 | the minutes meeting held on 16.08.2021 were approved | The minutes meeting held on 16.08.2021 were approved |
| 2 | To report action taken on the minutes of Board of Studies held on 14.01.2021 | the minutes meeting held on 16.08.2021 were approved | The minutes meeting held on 16.08.2021 were approved |
| 3 | To offer Value Added Course | Value added course "Making & Maintenance of Electrical Appliances" offered in the Odd Semester. | Value added course "Making & Maintenance of Electrical Appliances" offered in the Odd Semester. |
| 4 | To Conform the interdepartmental and interdisciplinary course | Interdepartmental And Interdisciplinary Course Are Finalized And Implemented | Interdepartmental And Interdisciplinary Course Are Finalized And Implemented |


Er. Pramod Kumar Kaushal
Assistant .Prof &HOD

Department of Electrical & Electronics
Subharti Institute of Tech& Engg
Swami Vivekanad Subharti University, Meerut.